



HEADQUARTERS NEW JERSEY ARMY AND AIR NATIONAL GUARD
NEW JERSEY DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
3650 SAYLORS POND ROAD
FORT DIX, NEW JERSEY 08640-7600

ARMY BULLETIN NO. 52

30 September 2003

42nd DISCOM PROPERTY BOOK OFFICE ASSISTANCE VISIT SCHEDULE TY-04

1. The 42nd Infantry Division Support Command Property Book Office is required to perform annual on site Assistance Visits to NJARNG units in the 42nd Infantry Division. Visits will address property accountability, special unit requests or routine assistance to individual units.

<u>MSC</u>	<u>PERIOD</u>		
	<u>NOVEMBER</u>	<u>DECEMBER</u>	<u>JANUARY</u>
50th BDE	HHB 3/112 FA SVC-3/112 FA (15)	A-2/102 AR (6)	
42 nd DISCOM		HHC DISCOM (6)	HHC-250 SIG B-250 SIG (10)
	<u>FEBRUARY</u>	<u>MARCH</u>	<u>APRIL</u>
50th BDE		D-1/114 IN (21) A-5/117 CAV (28)	A-2/113 IN (3) B-2/113 IN (4)
42 nd DISCOM	A-250 SIG A-250 FSB (7)	C-250 SIG B-250 FSB (6)	
	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>
50th BDE	NO VISITS SCHEDULED		C-5/117 CAV HHT-5/117 CAV (24)
42 nd DISCOM		A-50 MSB B-50 MSB (6)	
	<u>AUGUST</u>	<u>SEPTEMBER</u>	
50th BDE	NO VISITS SCHEDULED	C-2/113 IN HHC-2/113 IN (25)	

2. Change of Command Inventories conducted for selected units during the current twelve (12) month period will suffice as the annual assistance visit. Designated commands must place special emphasis on providing responsible personnel with sufficient time and material to facilitate the successful accomplishment of the scheduled visit.
3. A checklist of areas reviewed and corrective action to be taken will be reviewed with the Unit Commander or his/her representative prior to the departure of the assistance team. Copies of the checklist will be furnished to the Unit Commander, Readiness NCO and Supply Sergeant for follow-up action by the appropriate level of command.
4. Battalion/Squadron FTSS will insure that individual FTM personnel are available and prepared for each scheduled visit. The DPBO OIC/NCOIC will contact the unit one (1) week prior to the visit to confirm the date and time for the arrival of the assistance team.
5. DPBO POC is CW3 Greg Masey, (609) 530-7070.

OFFICIAL:

GLENN K. RIETH
Brigadier General, NJARNG
The Adjutant General



FRANK. R. CARLINI
COL, GS, NJARNG
Chief of Staff

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